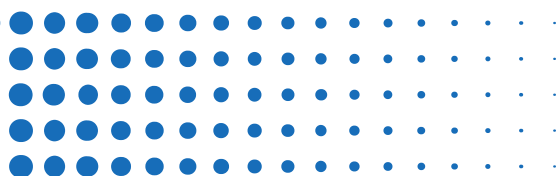


ISC

YEAR 2021

REGULATIONS FOR EXAMINATION INDIAN SCHOOL CERTIFICATE (ISC)



February 2025

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Council for the Indian School Certificate Examinations (CISCE)

MISSION STATEMENT

The Council for the Indian School Certificate Examinations is committed to serving the nation's children, through high quality educational endeavours, empowering them to contribute towards a humane, just and pluralistic society, promoting introspective living, by creating exciting learning opportunities, with a commitment to excellence.

ETHOS OF CISCE

- Trust and fair play.
- Minimum monitoring.
- Allowing schools to evolve their own niche.
- Catering to the needs of the children.
- Giving freedom to experiment with new ideas and practices.
- Diversity and plurality - the basic strength for evolution of ideas.
- Schools to motivate pupils towards the cultivation of:
Excellence - The Indian and Global experience.
Values - Spiritual and cultural - to be the bedrock of the educational experience.
- Schools to have an 'Indian Ethos', strong roots in the national psyche and be sensitive to national aspirations.

REGULATIONS FOR EXAMINATION INDIAN SCHOOL CERTIFICATE (ISC)

INTRODUCTION

Origin

1. The Council for the Indian School Certificate Examinations (CISCE) was established in 1958 by the University of Cambridge Local Examinations Syndicate with the assistance of the Inter-State Board for Anglo-Indian Education. It is registered under the Societies Registration Act No. XXI of 1860.

Recognition

2. The Delhi Education Act, 1973, passed by Parliament, in Chapter I under *Definitions* Section 2 (s), recognises the Council for the Indian School Certificate Examinations as a body conducting public examinations.

Constituents

3. The Council for the Indian School Certificate Examinations has been so constituted as to secure suitable representation of: The Government of India, Governments responsible for affiliated schools in their State/Territories, the Inter-State Board for Anglo-Indian Education, the Association of Indian Universities, the Association of Heads of Anglo-Indian Schools, the Indian Public Schools' Conference, the Association of Schools for the Indian School Certificate (ASISC) and members co-opted by the Executive Committee of the Council for the Indian School Certificate Examinations.

Administration

4. The Council for the Indian School Certificate Examinations is administered by an Executive Committee consisting of the Chairman and four members. The Chief Executive and Secretary of the Council for the Indian School Certificate Examinations is the ex-officio Secretary of the Committee.

The Chief Executive and Secretary acts as Secretary to the Council for the Indian School Certificate Examinations under the authority

of the Chairman. Subject to the overall control of the Council for the Indian School Certificate Examinations and the Executive Committee, the Chief Executive and Secretary exercises all powers of the Council for the Indian School Certificate Examinations related to the administration of the Examinations in accordance with the provisions of the Regulations and of other rules and procedures approved by the Council for the Indian School Certificate Examinations from time to time.

Examinations

5. The Council for the Indian School Certificate Examinations conducts the Indian Certificate of Secondary Education (ICSE), the Indian School Certificate (ISC) and the Certificate of Vocational Education (CVE), Examinations.
6. There is a Standing Committee on Curriculum and Examinations and Subject Course Committees for receiving suggestions, drawing up and revising syllabuses. The Council for the Indian School Certificate Examinations has its own teams of trained examiners, specialists and other competent advisors.

CHAPTER 1

A. Introduction

1. The **Indian School Certificate Examination** has been designed as an examination, through the medium of English and is in accordance with the recommendations of the National Education Policy, after a two-year course of studies beyond the *Indian Certificate of Secondary Education* (ICSE - Class X) Examination or its equivalent.
2. Private candidates are not permitted to appear for the examination.

B. Academic Year

The beginning of the academic year in Schools affiliated to the CISCE shall be from the middle of March and the first week of June each year. However, Hill schools may begin the academic year from February each year.

C. Conditions of eligibility for admission to Class XI

1. Candidates who have qualified in the Indian Certificate of Secondary Education Examination with pass grades in five subjects including English are eligible to be admitted for preparation in courses of study leading to the Indian School Certificate Examination.
2. (a) The eligibility of candidates who have been awarded Pass Certificates in an equivalent examination conducted by another recognised Examining Board will be decided by the Chief Executive and Secretary of CISCE. The conditions of eligibility are as follows:
 - i. The candidate must have been awarded a Pass Certificate in accordance with the requirements of the Board at an equivalent examination.
 - ii. In addition, the candidate must have obtained pass marks in accordance with the Regulations of the Board in English and four other subjects.
- (b) Heads of Schools may **ADMIT PROVISIONALLY** in Class XI, a candidate who has been thus awarded a Pass Certificate by another recognised Examining Board. On granting provisional admission, they must submit online to the CISCE immediately, certified true copies of the Statement of Marks issued to the candidate by the Examining Board.

CISCE will inform the school about the eligibility status of the candidate online.

D. Last date for regularizing admission to Class XI of ISC

The last date for regularising admission to Class XI of ISC is August 31, each year.

E. Conditions of Entry

1. Entry of a candidate to the Indian School Certificate Examination for the first time is restricted to **candidates with a minimum of 75% attendance of the working days during each year of the two-year course** at School(s) affiliated to CISCE and registered for the Indian School Certificate Examination. The last date for computing attendance at Schools is **January 31**, of each year of the two-year course.

Candidates can be entered only by the school they are attending, and, in this respect, the decision of the Head of the School is final.

2. Candidates who were entered as School candidates in accordance with (1) above, and who were *not awarded Pass Certificates / Not Qualified* may be admitted to Class XII with the same set of subjects with which the candidates were registered for, in the previous Examination. Such candidates must be admitted latest by August 31, under intimation to CISCE, at an affiliated and registered school, prior to the year of the examination, provided such a candidate fulfils all other conditions as per the Regulations.
3. Candidates entered as School candidates in accordance with points 1 or 2 stated above and who do not qualify the examination will be permitted to re-appear for the examination without further attendance at an affiliated and registered school only once in the year following their failure but not thereafter. Such candidates will be required to re-appear in all subjects with which the candidate was registered in the previous Examination.

Such candidates can be entered online for the examination by the Heads of those Schools from where these candidates had appeared for the examination in the previous year and *did not qualify the examination*. The candidates will be required to re-appear for

the examination in all subjects.

4. Candidates who have been awarded *Pass Certificates / Qualified* will be permitted to enter for a *Supplementary Examination*

- in any/all of the subjects with which the candidates took the previous ISC Examination (provided that the subjects under consideration are still being offered for the examination in the year in which the candidates wish to enter), without further attendance at an affiliated and registered school.

OR

- after studying the subject(s) for one year covering the syllabuses for classes XI and XII as a candidate in regular attendance however not following the attendance criteria as mentioned in Chapter 1, Section F of this document.

Such candidates can be entered for the examination online, by a Head of CISCE affiliated School, for the ISC Class XII Examination in the current syllabus of the year in which the Examination is being taken.

- a. Candidates confirmed by the School in accordance with the points 2, 3 or 4 as stated above and have opted subject(s) that have a Theory and Practical component, will be required to appear for Examination in both the components.
- b. Candidates whose result is declared as *Not Qualified* may appear for the **Improvement Examination** in subject(s) (maximum of two subjects) in which they have not secured the Pass Mark i.e., 35%. For further details, refer to **Chapter V on Page 12**.
- c. There is no age limit for candidates taking the examination.

5. Minimum Attendance Requirement

Candidates whose attendance is below 75% of the working days are ordinarily *not* eligible to appear for the examination. However, the Chief Executive and Secretary has the authority to condone the shortage of attendance in the case of candidates whose

minimum attendance is not less than 60% of the working days in each year of the two-year course. This is inclusive of absence due to illness and other special circumstances. Heads of Schools may represent, to the Chief Executive and Secretary, cases of candidates who deserve special consideration for condonation of shortage of attendance in Class XI and / or XII, provided that the attendance of such candidates is not less than 60% of the working days, during each year of the two-year course.

Further, the Chief Executive and Secretary may condone the shortage of attendance in the case of candidates whose minimum attendance is below 60% in exceptional cases given below:

- (i) on Psychological / Medical grounds such as serious illnesses requiring long period/s of treatment / hospitalisation.
- (ii) authorised participation in Sports, Arts and Cultural events at State / National / International level organised by recognised Authorities.
- (iii) other unforeseen and special circumstances.

The Chief Executive and Secretary would subsequently report the matter to the Executive Committee of CISCE.

The last date for computing attendance at school is January 31st, for each year of the two-year course.

6. Withdrawal of Candidates

Candidates may be withdrawn (online) at any time prior to the commencement of the examination, provided, once the entries have **been acknowledged and accepted by CISCE**.

Heads of Schools may only withdraw candidates on the following grounds:

- (a) on account of illness of the candidates, duly certified by a registered medical practitioner, and with the express written request of the parents/legal guardians of the candidates.

OR

- (b) at the express written request of the parents / legal guardians of the candidates.

7. Syllabuses

It is mandatory for the Heads of Schools to ensure that all candidates registered for the Examination download a copy of the Regulations and Syllabuses for the year of the Examination in which they are appearing, from CISCE's website www.cisce.org for their reference.

8. Scope of Selected Syllabuses

The scope of selected syllabuses of the Indian School Certificate Examination is included in the document titled 'Regulations and Syllabuses'.

9. Disqualification

- (i) If any of the Regulations made herein and for the conduct of the examination is not adhered to, the candidate(s) concerned may be disqualified.
- (ii) In no case, the Heads of affiliated schools shall detain *eligible* candidates who have the required attendance from appearing at the ISC Examination.
- (iii) No CISCE affiliated school shall present candidates who are not on its roll nor candidates of its unaffiliated branch / school for any of the examinations conducted by CISCE.
- (iv) If CISCE has reasons to believe that an affiliated school is not following the Regulations mentioned above, CISCE shall take necessary action against it as per the Rules & Regulations.

CHAPTER II

IMPORTANT NOTE: The responsibility for the correct selection of subjects by candidates to meet the university or professional requirements will be that of the Head of the School.

A. Subjects of Examination

Part I - External Examination

Compulsory Subject	
1.	English Comprises two papers, that are, <ul style="list-style-type: none">English Language – Paper 1Literature in English – Paper 2 OR Modern English Comprises two papers, that are, <ul style="list-style-type: none">English Language – Paper 1Literature in English – Paper 2
Elective Subjects	
2.	An Indian Language
3.	A Modern Foreign Language
4.	A Classical Language
5.	Elective English
6.	History
7.	Political Science
8.	Geography
9.	Sociology
10.	Psychology
11.	Economics
12.	Commerce
13.	Accountancy
14.	Business Studies
15.	Mathematics (Subject Code 860 – For candidates who wish to pursue a career in Mathematics/ Physics/ Chemistry/ Engineering/ Architecture/ and other related fields)
16.	Physics
17.	Chemistry
18.	Biology
19.	Home Science
20.	Fashion Designing
21.	Electricity & Electronics
22.	Engineering Science
23.	Computer Science
24.	Geometrical & Mechanical Drawing
25.	Geometrical & Building Drawing
26.	Art (Papers 1 to 6)
27.	Music (Hindustani, Carnatic or Western)
28.	Physical Education

29.	Environmental Science
30.	Biotechnology
31.	Mass Media & Communication
32.	Hospitality Management
33.	Legal Studies
34.	Artificial Intelligence
35.	Robotics
36.	Applied Mathematics (Subject Code 885 - For candidates who wish to pursue a career in Humanities/ Commerce/ Economics/ Biosciences/ Social Sciences and other related fields)

Note: The following subject combinations are not permitted for the ISC Examination:

- (i) English with Modern English
- (ii) Physics with Engineering Science
- (iii) Geometrical & Mechanical Drawing with Geometrical & Building Drawing
- (iv) Mathematics with Applied Mathematics
- (v) Robotics with Artificial Intelligence

Part II - Internal Examination

- (i) **Class XI final examination will be conducted internally by the schools.**
- (ii) It will be the responsibility of the Head of the School to ensure promotion from Class XI to Class XII on the basis of the cumulative achievement level of the candidate throughout the academic year in the subjects the candidate has been registered for. For promotion, a candidate is required to have obtained at least 35% marks in five subjects (severally) including English / Modern English on the cumulative average and a minimum attendance of 75% of the working days. No other criteria will be used for promotion from Class XI to Class XII.

Transfer Certificate should not be issued with 'Promoted to Class XII' if the student has not met the required promotion criteria.

- (iii) **Socially Useful Productive Work and Community Service (SUPW) (Compulsory)**
The assessment in 'Socially Useful Productive Work and Community Service'

will be made by the School and the result will count for qualifying the examination. The School will be required to follow the instructions sent by CISCE in the matter of keeping records of the work and the assessment of each candidate in 'Socially Useful Productive Work and Community Service'.

B. Choice of Subjects

All candidates for the Examination must enter for **English / Modern English** (compulsory), with **four or five** elective subjects.

Note:

1. A candidate may not enter for more than **six** subjects including the compulsory subject English / Modern English.
2. A School may not enter candidates for subjects for the teaching of which no provision is made by the School.
3. Candidates will not be permitted to change their subjects(s) after **September 15** of the year in which they have been registered in Class XI.
4. Candidates shall not opt for a subject in Class XII which they have not studied in Class XI.
5. **The responsibility for the correct selection of subjects to meet university or professional course requirements of candidate(s) will be that of the Head of the School.**
6. Certain subjects have practical papers. Candidates opting for such subjects must also take the Practical Examination otherwise, the examination in the subject will be considered incomplete.

C. Awards and Conditions for Awards

1. **PASS CERTIFICATE CUM STATEMENT OF MARKS** will be awarded to candidates who qualify the ISC Examination by attaining the pass standard in *five* or *six* subjects which must include the subject English / Modern English and a pass grade in SUPW and Community Service as assessed internally by the School.

Provided that no candidate, except as otherwise exempted by CISCE, shall be

awarded a Pass Certificate cum Statement of Marks unless in addition to fulfilling the conditions mentioned above the candidate has attained a pass grade in SUPW and Community Service as examined/assessed internally by the School.

2. SUPPLEMENTARY STATEMENT OF MARKS will be awarded to candidates who appear in a subsequent examination in *one* or *more* subjects.
3. STATEMENT OF MARKS will be issued to the candidates who appear for the examination but *do not qualify*.

The pass mark for each subject is 35%.

D. Issue of Results

Schools / Individuals can view and print the result online. In addition, the result documents will be sent to Heads of Schools after the Declaration of Results. The result sheets show the result in the examination as a whole and also indicate the standard reached in each subject taken, (except Socially Useful Productive Work and Community Service) by grades ranging from 1 to 9, 1 being the highest and 9 the lowest. Grade 1, 2, 3, 4, 5 or 6 indicates a *pass with credit*, 7 or 8 indicates a *pass* and 9 a *failure*. Grade 1 or 2 is indicative of Very Good.

The standard reached in Socially Useful Productive Work and Community Service (Internally Assessed) will be shown on the result sheets by grades A, B, C, D or E: A being the highest, and E the lowest. A, B, C or D indicates a *pass* and E a *failure*.

E. Result Documents

1. *PASS CERTIFICATE CUM STATEMENT OF MARKS / STATEMENT OF MARKS / SUPPLEMENTARY STATEMENT OF MARKS* / will be issued through the Heads of Schools as soon as possible after the issue of results.
2. Duplicate *PASS CERTIFICATE CUM STATEMENT OF MARKS* may be requested for, online, by the Head of the

School /a candidate with supporting documents and on payment of prescribed charges.

3. *Migration Certificates* will be issued by CISCE to candidates who have qualified the Examination.
4. Duplicate *Migration Certificates* will be issued to those candidates who have lost their original Migration Certificate and have submitted an online request for the same either independently or through their Head of the School with supporting documents and on payment of prescribed charges.

F. Ownership of answer scripts and other materials

All answer scripts, question papers and any other work done by candidates during the examination and the copyright therein are the property of CISCE and will not be returned and every application to enter for the examination (whether through a school or by an individual candidate) will be deemed to constitute an agreement by each candidate entered for the examination with CISCE to assign such copyright to CISCE.

G. Evaluation of Answer Scripts

1. The evaluation of answer scripts and of other work done by candidates during the examination is within the domestic jurisdiction of CISCE and, therefore, no candidate, outside person or authority has jurisdiction to check/scrutinise the answer scripts or other work done by any candidate.
2. The marking of answer scripts and of other work done by candidates during the examination conducted by CISCE or its examiners and the results of such marking shall be final and legally binding on all candidates. The Chief Executive and Secretary of CISCE will not, except in his absolute discretion, enter into correspondence about results with candidates or their parents or guardians or other persons claiming to act in *loco parentis*.

H. Enquiries concerning examination results

1. Enquiries concerning examination results on behalf of the school candidates must be made to the **Chief Executive and Secretary of CISCE** by the Head of the School concerned only and must reach **CISCE**, not later than the specified date. Enquiries should be restricted only to results which are significantly below the standard suggested by the candidate's schoolwork in the subject.

2. **Recheck:** The accuracy of marks awarded in a subject will be checked on request, in one or more subjects, provided that the Head of the School / Candidate submits the application online.

Applications for Recheck must be submitted online and received at CISCE not later than **FOUR days** from the day of the Declaration of Results. For each recheck request, candidates, through their school / candidates themselves, will be required to pay a fee per subject as prescribed by CISCE from time to time, which shall be made online.

The recheck will be restricted only to check whether:

- all the answers have been marked;
 - there has been a mistake in the totalling of marks for each question in the subject and in transferring the marks correctly onto the cover page of the answer script;
 - the continuation sheets attached to the answer script, as mentioned by the candidate, are intact.
- (i) The recheck will be carried out by a competent person appointed by the Chief Executive and Secretary of CISCE.
 - (ii) On rechecking the answer scripts, if it is found that there is an error, the marks will be revised accordingly.
 - (iii) The results of all the recheck requests received by CISCE will be declared

together on the website of CISCE (www.cisce.org).

The candidates who are not satisfied with their recheck results of the subjects for which they had applied, will be permitted to apply for Re-evaluation of their answer scripts of those subjects only.

3. **Re-evaluation:** The accuracy of a subject grade awarded will be checked on request, in one or more subjects, provided the Head of the School / Candidate submits the application online. Applications for Re-evaluation must be submitted online and received at CISCE on the day (i.e., within **THREE days** from the date of declaration of the Recheck results which will be notified to all the stakeholders, through the website of CISCE (www.cisce.org).

For each Re-evaluation, candidates, through their schools / candidates themselves, will be required to pay a fee per subject as prescribed by CISCE from time to time, which shall be made online. The charges paid for Re-evaluation of answer scripts will be non-refundable.

The results of all the Re-evaluation requests received by CISCE will be declared together on the website of CISCE (www.cisce.org).

- (i) The Re-evaluation of answer scripts will be carried out by a competent person appointed by the Chief Executive and Secretary of CISCE.
- (ii) On Re-evaluation of the answer scripts, the marks awarded, whether increased or decreased, will be considered as the FINAL marks.

Note:

- (I) No candidate, person or organisation shall be entitled to claim disclosure or inspection of the answer scripts or copies of it and other documents as these are treated as most confidential by CISCE.
- (II) CISCE will not be responsible for any loss or damage, or any inconvenience caused to the candidate, consequent to the revision of marks and no claims in this regard shall be entertained.

- (III) The result documents for the candidates who have applied for Recheck / Re-evaluation, will be released after the result of Re-evaluation is declared.
- (IV) The result of the Recheck / Re-evaluation will be made available on Digi Locker as well.

4. **Main Weaknesses Report:** If the Head of a School considers that the results in any one subject are *significantly* below reasonable expectation, the Head of the School may request the **Chief Executive and Secretary of CISCE** for special notes on the main weaknesses shown by the work of a few selected candidates from the school. It is necessary to limit such notes *to only one subject / paper per school* on any one occasion of examination and to restrict the enquiry to the work of *not more than six* candidates whose work is *significantly* below the standard as suggested by the candidates' school work in the subject. Applications for special notes must be sent online to CISCE not later than **FOUR days** from the day of the declaration of results. Charges commensurate with the work involved will have to be paid online to CISCE by the school.

I. Re-examination:

The **Chief Executive and Secretary of CISCE** shall have the power to hold a re-examination or an additional examination if the Chief Executive and Secretary is satisfied that such a re-examination or additional examination is necessary.

J. Last date for retaining answer scripts:

CISCE will not retain answer scripts of candidates later than **60 days** from the day of declaration of results. The same shall be destroyed thereafter.

K. Last date for retaining assignments:

Schools are required to retain all duly assessed assignments, of the candidates concerned, for a period of 60 days from the day of the declaration of the ISC results.

CHAPTER III

A. Awarding Committee

There will be an Awarding Committee of which the Chief Executive and Secretary of CISCE will act as the Convener. The functions and powers of the Awarding Committee will be:

- (i) **to consider all cases of unfair means reported to the Chief Executive and Secretary of CISCE by the Supervising Examiners of the Examination Centres or by the Evaluating Examiners during the marking of scripts or by any other source and;**
- (ii) **to take decisions on such cases in accordance with the provisions in the Regulations of the examination and follow the procedures approved by CISCE.**

B. Use of Unfair Means

1. If the **Awarding Committee** is satisfied that a candidate has made arrangements to obtain unfair help in connection with the question papers from any person connected with the Examination Centre or any agency within or outside the Examination Centre, the candidate is liable to have their results in the examination as a whole cancelled.
2. (i) Candidates who are detected in giving or obtaining, or attempting to give or obtain, unfair assistance, or who are otherwise detected in any dishonesty whatsoever, relating to the examination, will be reported to the **Chief Executive and Secretary of CISCE** and may be expelled from the Examination Hall / Room forthwith and refused admission to subsequent examination papers.
- (ii) The Chief / Supervising Examiner or any member of the supervisory staff shall confiscate the answer scripts in which the use of unfair assistance is detected / suspected.
- (iii) The Chief / Supervising Examiner has the discretion to permit such candidates to answer the remaining part of the question paper but on answer sheets that are separate

- from those in which the use of unfair means was detected/suspected. If the Chief / Supervising Examiner permits the candidate to answer the remaining part on a new answer script, both the answer scripts (confiscated and the new one) along with the evidence should be packed and sent to the CISCE.
- (iv) The Chief / Supervising Examiner shall send the confiscated answer scripts with a report giving the details of the evidence and the explanation of the candidate(s) concerned to **the Chief Executive and Secretary of CISCE** without delay and, if possible, on the day of the occurrence.
 - (v) In case the candidate(s) concerned refuse to give explanatory statements, they should not be forced to do so, only the fact of refusal shall be recorded by the Chief / Supervising Examiner and attested by one / two members of the supervisory staff on duty at the time of the occurrence, as the case may be.
3. Candidates found involved in:
- (i) bringing in answer sheets; or
 - (ii) taking out or attempting to take out answer sheets; or
 - (iii) substituting answer scripts or getting answer scripts replaced during or after the examination with or without the help of any person connected with the Examination Centre, or any agency within or outside the Examination Centre; or
 - (iv) seeking assistance from digital devices such as mobile phones, smart watches etc.
- shall be reported to the **Chief Executive and Secretary of CISCE** and their results in the examination as a whole will be cancelled.
4. If it is subsequently discovered and the **Awarding Committee** is satisfied that candidate(s) has / have either copied from other candidate's answer script or given opportunity to other candidate(s) to copy or colluded with other candidate(s), their results in the paper or subject or subjects in question or their results in the examination as a whole will be cancelled.
5. A candidate detected in approaching directly or indirectly an examiner or any member of the staff of CISCE with the objective of influencing the examiner or member of CISCE staff regarding any candidate's examination result shall have their result in the examination as a whole cancelled.
 6. Candidates found involved in disorderly conduct or causing disturbance in or near the Examination Hall / Room are liable to be expelled from the Examination Hall / Room forthwith and will henceforth be refused admission for subsequent examination papers.
 7. (i) Candidates are not permitted to have the following items in their possession, while in the Examination Hall / Room:
 - Any textbook, photocopy of textual material, chits / slips of papers, memorandum or pocketbook, notes.
 - Smart watches, mobile phones, earphones, wireless devices, cameras or any other electronic device that can be used for communication or accessing the internet.
 - Wallets, currency notes, handbags, pouches.
 - Any sharp object or instrument which may be used as a weapon.
 (ii) They must also return any incorrect question paper to the Supervising Examiner immediately.
 - (iii) Candidates disregarding the above cautions are liable to have their results in the examination as a whole cancelled.
 8. (i) Persons obtaining admission to the examination on false representation / identification shall be expelled from the Examination Hall / Room forthwith and will be reported to the Police.
 - (ii) Candidates who are involved in the acts of impersonation shall be reported to the **Chief Executive and Secretary of CISCE** and their results in the examination as a whole will be cancelled.
 9. (i) The decision in respect of the results of candidates who are detected / suspected

- of using unfair means may be delayed considerably and their results may not be issued with the results of other candidates.
- (ii) Candidates whose results in the examination as a whole have been cancelled may be debarred from entry to any subsequent examination.
 - (iii) If the use of dishonest means by the candidates is established by the Awarding Committee, they will not be permitted to apply for the Recheck of Result(s) in the subject(s) concerned.
10. A person who commits an offence under these Regulations but is not a candidate, shall be dealt with as under:
 - (i) **The Chief Executive and Secretary of CISCE**, if decides, may hand over the case to the Police.
 - (ii) In the case of a teacher or a person connected with an institution, his / her misconduct shall be reported to the Governing (or Managing) Body of the institution for necessary action.
 11. Entries for subsequent examinations may not be accepted from a school where any member of the staff has at any time committed any offence under these Regulations.
 12. If the **Awarding Committee** is satisfied that the use of dishonest means in a paper or papers has been widespread at an Examination Centre, the **Awarding Committee** reserves the right to cancel the results of all candidates of that centre in the paper or papers concerned, or of the entire examination as a whole at the centre if several papers are involved.
 13. For cases of use of unfair means not covered by these Regulations, the **Awarding Committee** may impose penalties according to the nature of the offence.
 14. **Provided that no penalty under these Regulations shall be imposed except after:**
 - (i) **giving the candidates concerned an opportunity of making such**

representation in writing as they may wish to make in that regard; and

- (ii) **taking the representation, if any, submitted by such candidates within the period allowed to them, into consideration.**

C. Power to alter, cancel results, certificates, etc.

1. The **Chief Executive and Secretary of CISCE** shall have the power to alter or cancel the results of a candidate after it has been declared, if
 - (i) the candidate is found involved of having used unfair means;

OR

 - (ii) a mistake is found in the candidate's result;

OR

 - (iii) it is observed that an attempt has been made to unfairly alter the marks of a candidate by either tampering with the answer script or any other means.
2. The **Chief Executive and Secretary of CISCE** shall have the power to cancel documents issued to a candidate, i.e., *Pass Certificate cum Statement of Marks / Statement of Marks / Supplementary Statement of Marks etc.* which has been defaced or altered in any detail or manner / obtained by impersonation or by misrepresentation of facts or by fraudulent or dishonest means of any kind.

CHAPTER IV

A. General Arrangements

1. **Date of Examination:** The Timetable will be made available to all schools online well before the commencement of the examination.
2. **Centres of Examination:** Centres for each region will be arranged by the Convener(s) elected or nominated for the Examination year in consultation with the office of CISCE. The minimum number of candidates for a School to have an independent Examination Centre is **fifteen**.

3. **Registration of Candidates:** Candidates must be registered online in Class XI, for the ISC Examination. Registrations received after the due date will not be accepted.
4. **Correction of Entries:** Schools will be able to view online, the entries of candidates registered from their school in Class XI. Requests for entry detail corrections / subject corrections, if required, can be submitted online, along with supporting documents, which will need to be uploaded and submitted to CISCE by August 31 of the following year without charges. Thereafter, all corrections would be chargeable per candidate, per correction.
5. **Confirmation of Entries:** Schools, after reviewing the entries of candidates (who will be taking the Class XII Examination) are required to confirm them ONLINE.
6. **Transfer of Examination Centre:** The *transfer* of a candidate from a centre in one place to a centre in another place will be allowed only for the same examination and for reasons accepted as adequate and on payment of a special charge. An additional charge may be made if it is necessary to send copies of question papers by air to the centre of transfer. Online applications, specifying the place to which a transfer is desired, should be submitted to CISCE by the Head of the School of the candidate concerned at least two months before the commencement of the examination but not later than the date specified by the CISCE.
7. **Particulars of Candidates:** Particulars of each candidate will be carried forward in exactly the same way as they were entered for the ICSE or equivalent examination. No subsequent changes in the particulars of the candidate will be permitted.
8. **Entries for a Supplementary Examination:** Candidates who have qualified the Indian School Certificate Examination may subsequently enter in the following Year of Examination for one or more subjects. A candidate who appears for the Supplementary Examination will be issued a *Supplementary Statement of Marks*.
9. **Examination Charges*:** The schools will be notified of the Examination Charges separately. These charges are to be paid online by Schools. Payment has to be made at the time of confirming the entries of candidates for the Examination.
10. **Refunds:** Examination charges are not refundable.
11. **Migration Certificates:** Charges for the Migration Certificates will have to be paid along with the Examination Charges.
12. **Infectious diseases:** Candidates who have been exposed to or diagnosed with any infectious disease should not be permitted to take the examination at the Examination Centre unless they are out of quarantine.

If a candidate is suffering from an infectious disease but is declared medically fit to sit for the examination, the candidate may be permitted to appear for the examination after proper arrangements are made for isolation and separate supervision.

The answer scripts of these candidates should be put into a separate envelope and then into the main Answer Script envelope. The school should seek the advice of a registered medical practitioner with regard to the fumigation of the answer scripts before their despatch to CISCE.
13. **Reading Time for Question Papers:** The reading time for every Subject Question Paper is clearly indicated on the top of the first page of each Question Paper.
14. **Stationery items permitted in the Examination Hall / Room:** Candidates are required to carry pens of blue/black ink, pencils, scale, eraser, sharpener, coloured pencils, drawing instruments. etc. They are required to write their answers in **blue / black ink** but pencils may be used only for diagrams. Mathematical tables and graphs

will be provided; candidates are not allowed to take mathematical tables / graphs into the Examination Hall/Room. Candidates are permitted to use Casio fx - 82 MS (Scientific Calculator) or calculators of other makes with similar functions (use of any calculator with features for retrieval of information during examination is not permitted). Use of electronic device/s except the calculator mentioned above, during the examination, is prohibited.

15. **Concessions and Accommodations for candidates with Diverse Needs:** Heads of Schools may apply online for special concessions for candidates with disabilities.

For detailed guidelines on concessions / accommodations for candidates with special disabilities, refer to the document titled 'Guidelines for Comprehensive Support Measures in Examinations' available on the CISCE website (www.cisce.org --> Examination --> ICSE/ISC --> Click on the tile titled 'CISCE Guidelines for Comprehensive Support Measures in Examinations: Concessions and Benefits for Diverse Needs Learners').

16. **Special Difficulty Considerations:** Heads of Schools may submit requests on a Special Difficulty Form (available online) for any candidate for whom special consideration is sought because of illness or other difficulty experienced *during* the course of the examination.

Procedure for applying for Special Concessions

When a candidate suffers some injury or bereavement or a dire unforeseen circumstance which may adversely affect candidate's performance in the examination, the Special Difficulty Procedure is followed.

The Special Difficulty Form is forwarded to CISCE by the Head of the candidate's school and the candidate's examination answer script is then given special consideration by a committee before the issue of the results. CISCE's Committee

does not give a 'blanket' concession but treats **every case on its merit**.

17. **Textbooks:** No books are prescribed except those that are mentioned specifically; CISCE does not undertake to recommend textbooks.
18. **Standards in Subjects:** In every subject, unless otherwise stated, standards will be assessed on the performance in the different papers of the subjects.
19. **Clarity:** Attention is called to the fact that the ability of candidates to express themselves clearly and cogently is taken into account in assessing their work in all subjects.

B. Equivalence and Recognition:

Schools are notified on a case-to-case basis.

CHAPTER V

Improvement Examination

Candidates who wish to **improve their marks / grade in the same year of the Examination**, may take the **Improvement Examination**.

1. Eligibility to appear for the ISC (Class XII) Improvement Examination:

All candidates who appear for the ISC Main Examination, are eligible to take the Improvement Examination.

The candidates whose result in the examination is declared as **ABSENT** will **not** be **eligible** for the Improvement Examination.

2. Number of Subjects permitted:

Candidates will be permitted to appear in a **maximum of two subjects** that they would have enrolled themselves for, in the given year of Examination, for the main Examination.

3. Papers to appear in:

The candidates appearing for a particular subject in the Improvement Examination are required to compulsorily appear for the **Theory Paper** of the subject.

Practical / Project work: For the ISC, the marks of the Practical / Project work of the subject, already awarded to the candidate in the main examination, will be carried forward. However, if the candidate was absent earlier either in Practical Examination

or during assessment of Project Work in the subject, then the candidate, in addition to taking the Theory Examination, is also permitted to submit the Project Work and / or appear for Practical Examination, which should then be assessed, and marks awarded and submitted.

4. **Registration of candidates for Improvement Examination:** Schools will be able to register the candidates, online, for the Improvement Examination, during the month of June / July in the given year of Examination.
5. **Examination Charges:** The examination charges* for the Improvement Examination will be notified separately. The examination charges are to be paid online by the schools. The payment will have to be made at the time of submitting the entries of candidates.
6. **Date of the Examinations:** CISCE will notify the schools of the Examination schedule.
7. **Tabulation of Result:** The *higher of the two marks obtained by the candidate* in a subject in the two examinations (i.e., *the Main Examination and the Improvement Examination*) will be considered as the *final marks*.
8. **Result Declaration:** The Schools will be notified of the date of declaration of result. The result will generally be declared after a month from the date of the last examination.
9. **Issue of Examination Result Documents:** The candidates whose overall results change from *Not Qualified* to *Qualified* must return the previous documents in original, to CISCE through their school(s). On receipt of the same, the revised document will be sent to the candidates' school.
Similarly, other candidates who appear for the Improvement Examination, on declaration of Results, must return their previous document in original, to CISCE through their school on declaration of results. On receiving the same, the revised document will be sent to the candidates' school(s).
10. **Candidates with *Not Qualified Result / Absent* Candidates at the Improvement**

Examination: The candidates who are not successful or are Absent at the Improvement Examination will be required to re-appear in all the subjects for which they were registered for the main Examination, in the following year of Examination.

The candidates with *Not Qualified* result will be permitted to re-appear for the examination only once in the following year, but not thereafter, without further attendance at an affiliated and registered school.

CHAPTER VI

Discretionary Power of the Chief Executive & Secretary

Notwithstanding anything contained elsewhere, including in the Regulations and / or Syllabuses and /or CISCE Rules for Affiliation, using sole and absolute discretion, the Chief Executive and Secretary, may in the interest of the candidates, to cancel the Home Centre of any School and make alternative arrangements for the candidates of such a School to appear for their examinations (ISC) through any other affiliated School.

The Chief Executive & Secretary will also have the power to issue Admission Cards directly to the candidates of such a School, whose Home Centre has been previously cancelled by the Chief Executive & Secretary in the interest of the candidates, through any other affiliated School and/ or Convener appointed by the Chief Executive & Secretary and to further issue the Examination result documents to such candidates, through the Convener.

CHAPTER VII

Dispute Resolution – Jurisdiction

The Courts at New Delhi have the exclusive jurisdiction to entertain and adjudicate upon any dispute(s) arising in connection with or under these Examination Regulations or any other matter whatsoever incidental thereto and/or any matter whatsoever arising in respect of anything pertaining to the same. Further, it is clarified for the avoidance of doubt that no other Court in India shall have the jurisdiction to entertain and adjudicate upon any such dispute.